

PROCEDURE FOR THE REVISION OF AN APPROVED BASELINE OR MONITORING
METHODOLOGY BY THE ZERO2NATURE EXECUTIVE COMMITTEE

Version 1.1

APPROVED ZERO2NATURE PROCEDURE

“Developed from the UNFCCC CDM conception”.



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Version I.I

I. INTRODUCTION

1. In accordance with the ZERO2NATURE system, any revision to an approved methodology shall only be applicable to project activities registered subsequent to the date of revision and shall not affect registered ZERO2NATURE project activities during their crediting period.
2. Sections II-III of this document contain procedures for the revision of approved baseline and monitoring methodologies by the Executive Committee (EC).

II. SUBMISSION OF A PROPOSED REVISION BY PROJECT PARTICIPANTS

3. If project participants intend to propose a revision to an approved baseline or monitoring methodology for consideration and approval by the EC, they shall submit to a DEC a draft revised version of the approved methodology highlighting proposed changes together with a draft project design document (ZERO2NATURE-PDD) with complete sections, including relevant annexes applying to a proposed revision to the methodology.
4. The project participants shall revise the methodology, as appropriate, taking into consideration any guidance received from the EC in accordance with these procedures.
5. Having checked that the above requirements are met and documentation is complete, the DEC shall transmit the documentation to the secretariat. The secretariat shall forward the documentation to the Executive Committee (EC) and the Technical Committee (TC) after having checked that the documentation provided by the DEC is complete.
6. The date of transmission by the secretariat to the EC is to be considered as the date of receipt of a proposed revision to an approved methodology by the EC.
7. Bearing in mind the timelines and deadlines for the consideration of documents by the TC and priorities set by the EC, TC shall consider the proposed revision at its next meeting, if feasible, and recommend to the EC whether the proposed revision should be accepted for consideration.

III. CONSIDERATION AND APPROVAL OF A REVISION TO AN APPROVED BASELINE OR MONITORING METHODOLOGY

8. If the EC decides that a revision of a baseline and monitoring methodology shall be considered, it shall request the TC to further analyze the case and prepare a recommendation to be received no later

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than for consideration at the second meeting following the request by the EC.

9. Depending on the proposed revision of a methodology, the EC may decide to request the secretariat to invite public inputs on the proposed revision for a period of 15 working days.

10. The TC shall recommend, based on substantiated justification, a revision to an approved methodology or the continued validity of the already approved methodology, possibly with minor revisions and/or minor corrections.

11. The TC may also recommend a review of an approved methodology based on the experience gained through the examination of submissions of new methodologies in order to ensure a consistent approval process. Information on a proposal for revision of an approved methodology shall be made available in the ZERO2NATURE website.

12. The EC shall consider the recommendation by the TC at the next meeting.

13. If the EC approves the revision of an approved methodology, this methodology shall replace the previously approved methodology. Any revision to an approved methodology shall only be applicable to project activities registered subsequent to the date when the revision took effect. The date of revision shall be the date/time at which the EC has agreed on the case.

14. The revision shall not affect:

- (a) Registered ZERO2NATURE project activities during their crediting period and
- (b) Project activities that use the previously approved methodology for which requests for registration are submitted before or within four (4) weeks, after the methodology was revised.

15. In case the revision results in the withdrawal of existing approved methodologies the withdrawal shall not affect:

- (a) Registered ZERO2NATURE project activities using the withdrawn methodologies during their crediting period and
- (b) Project activities that use the previously approved methodology for which requests for registration are submitted before or within four (4) weeks, after the methodology was revised.

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IV. STATUS OF AN APPROVED METHODOLOGY IF THE EXECUTIVE COMMITTEE PUTS IT “ON HOLD”

16. If the EC considers that the possible revision of the methodology could have significant implications for the use of the methodology, it may agree to suspend the use of the methodology, by putting it “on hold”, with immediate effect.

17. Project activities which use this methodology but have not been submitted for registration within four (4) weeks after the methodology “on hold”, will not be able to use the methodology until the EC has decided on any revision of the methodology.

18. If the EC puts a methodology “on hold”, a revised methodology should be approved not later than at the third meeting of the EC after it has agreed to put the methodology “on hold”.

History of the document Version	Date	Nature of revision(s)
I.I	EC 3, May 4, 2020	Updated
I.0	May 8, 2012	Initial adoption.
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